

Ushers for October 5, 2024 to February 23, 2025

	5pm	9am	11am	5pm
05 & 06 - Oct	Vangie - U	Jane-Frances - U	Tim S. - U	Henry - U
	Tracy Anchita Rivera Jocelyn	Maribel Bong Cristina Gina	Igor Francis Jim C.	Henry Tim Marie
12 & 13 - Oct	Rebecca - U	Cristina - U	Francis - U	Tim - U
	Thang Tracy Anchita Rivera	Minh Frankie Lita Margaret	Igor Tim S. Jim C.	Ana Tim Marie
19 & 20 - Oct	Vangie - U	Gina - U	Jim C. - U	Henry - U
	Jocelyn Thang Tracy Anchita	Norma Jane-Frances Maribel Cristina	Igor Francis Tim S.	Ana Henry Marie
26 & 27 - Oct	Rebecca - U	Lita - U	Francis - U	Tim - U
	Rivera Jocelyn Thang Tracy	Gina Minh Frankie Lita	Igor Tim S. Jim C.	Ana Henry Tim
02 & 03 - Nov	Vangie - U	Jane-Frances - U	Cecilia - U	Henry - U
	Anchita Rivera Jocelyn Thang	Minh Frankie Lita Margaret	Igor Francis Tim S. Jim C.	Henry Tim Marie
09 & 10 - Nov	Rebecca - U	Cristina - U	Francis - U	Tim - U
	Tracy Anchita Rivera Jocelyn	Norma Jane-Frances Maribel Bong	Cecilia Igor Tim S. Jim C.	Ana Tim Marie

16 & 17 - Nov	Vangie - U	Gina - U	Jim C. - U	Henry - U
	Thang Tracy Anchita Rivera	Cristina Gina Minh Lita	Cecilia Igor Francis Tim S.	Ana Henry Marie
23 & 24 - Nov	Rebecca - U	Lita - U	Cecilia - U	Tim - U
	Jocelyn Thang Tracy Anchita	Margaret Norma Jane-Frances Maribel	Igor Francis Tim S. Jim C.	Ana Henry Tim

30 - Nov & 01 - Dec	Vangie - U	Jane-Frances - U	Tim S. - U	Henry - U
	Rivera Jocelyn Thang Tracy	Bong Cristina Gina Minh	Cecilia Igor Francis Jim C.	Henry Tim Marie
07 & 08 - Dec	Rebecca - U	Cristina - U	Francis - U	Tim - U
	Anchita Rivera Jocelyn Thang	Frankie Lita Margaret Jane-Frances	Cecilia Igor Tim S. Jim C.	Ana Tim Marie
14 & 15 - Dec	Vangie - U	Gina - U	Jim C. - U	Henry - U
	Tracy Anchita Rivera Jocelyn	Maribel Bong Cristina Gina	Cecilia Igor Francis Tim S.	Ana Henry Marie
21 & 22 - Dec	Rebecca - U	Lita - U	Cecilia - U	Tim - U
	Thang Tracy Anchita Rivera	Minh Frankie Lita Margaret	Igor Tim S. Jim C.	Ana Henry Tim
28 & 29 - Dec	Vangie - U	Jane-Frances - U	Tim S. - U	Henry - U

	Jocelyn Thang Tracy Anchita	Norma Jane-Frances Maribel Cristina	Cecilia Igor Jim C.	Henry Tim Marie
04 & 05 - Jan	Rebecca - U	Cristina - U	Francis - U	Tim - U
	Rivera Jocelyn Thang Tracy	Gina Minh Frankie Lita	Cecilia Igor Tim S. Jim C.	Ana Tim Marie
11 & 12 - Jan	Vangie - U	Gina - U	Jim C. - U	Henry - U
	Anchita Rivera Jocelyn Thang	Minh Frankie Lita Margaret	Cecilia Igor Francis Tim S.	Ana Henry Marie
18 & 19 - Jan	Rebecca - U	Lita - U	Cecilia - U	Tim - U
	Tracy Anchita Rivera Jocelyn	Norma Jane-Frances Maribel Bong	Igor Francis Tim S. Jim C.	Ana Henry Tim

25 & 26 - Jan	Vangie - U	Jane-Frances - U	Tim S. - U	Henry - U
	Thang Tracy Anchita Rivera	Cristina Gina Minh Lita	Cecilia Igor Francis Jim C.	Henry Tim Marie
01 & 02 - Feb	Rebecca - U	Cristina - U	Francis - U	Tim - U
	Jocelyn Thang Tracy Anchita	Margaret Norma Jane-Frances Maribel	Cecilia Igor Tim S. Jim C.	Ana Tim Marie
08 & 09 - Feb	Vangie - U	Gina - U	Jim C. - U	Henry - U

	Rivera Jocelyn Thang Tracy	Bong Cristina Gina Minh	Cecilia Igor Francis Tim S.	Ana Henry Marie
15 & 16 - Feb	Rebecca - U	Lita - U	Cecilia - U	Tim - U
	Anchita Rivera Jocelyn Thang	Frankie Lita Margaret Jane-Frances	Igor Francis Tim S. Jim C.	Ana Henry Tim
22 & 23 - Feb	Vangie - U	Jane-Frances - U	Tim S. - U	Henry - U
	Tracy Anchita Rivera Jocelyn	Maribel Bong Cristina Gina	Cecilia Igor Francis Jim C.	Henry Tim Marie

GUIDELINES FOR USHERS

An usher acts as a greeter and guide in the church. An usher should be dressed neatly.

The duties and responsibilities of an usher are much more than simply extending a warm welcome and ushering one to a seat.

An usher should be aware of what to do in case of an emergency.

1. Where the exits are?
2. Where the fire alarms are situated?
3. Where the first aid kit is kept?
4. Where the wheelchair is kept?
5. In case a 911 call is needed seek a person with a cell phone.

Responsibilities of an usher assigned to a mass are:

1. Arrive 10 minutes early and sign in.
2. Ensure the choir loft is open and lights on. With numbers increasing at Masses, we will keep the choir loft open at each Mass.
3. Make sure designated collectors are present and, if not, make arrangements immediately in order to avoid needless confusion at collection time.

4. If people are standing at the back of the Church, politely mention where the person may find a seat (in Church, choir loft, or hall). Please keep in mind that some people may want to remain standing at the back of the Church, so offer only.
5. Make sure windows are open or closed for the appropriate weather.
6. Choose a family or a group of three people to carry the gifts.
7. Doors at the front of the church as well as the doors to the church hall should be closed during mass.
8. Usher should remain in position until the priest begins his homily.
9. During the prayers of the faithful the usher and the collectors will take their positions for the collection.
10. Please be sure to send ushers to hall and choir loft. Wait for all collections (including hall) before taking the collection basket to the altar.
11. We will be distributing communion starting at the front of the Church to the back, followed by the hall and choir loft. At the time for distributing communion, invite the first pew to enter the main aisle, then the second pew. After the first couple pews have begun receiving communion, people in subsequent pews will know to get up and receive communion on their own. Please ensure that the people in the hall and choir loft are invited to enter the communion line after the last pew in the Church. People in the hall and loft will need to be given time to join the line.
12. Usher's see that the doors of the church are opened after the final blessing.
13. An usher along with a collector should put the collection after mass in the tamper proof bag, please take out the tab on the bag before sealing the bag.
The bag is then dropped in the safe.